

**Jacobus Borough Council Meeting**  
**Meeting Date: April 7th, 2021**

**Call to Order**

Council President Sandy Sheffer called the meeting to order at 7:00 p.m.

**Opening Invocation and Pledge of Allegiance**

Invocation was offered by Council President Sandy Sheffer and was followed by the Pledge of Allegiance.

**Roll Call**

Present were Sandy Sheffer, Lance Beard, Donald Wright, Jill Conner, Jeff Hammers, Debbie Loucks, Phyllis Bowers, Greg Gruendler, Sarah Doyle, Esquire.

**Minutes and Treasurer's Report**

- Minutes of March 3<sup>rd</sup> Council Meeting and March 11<sup>th</sup> Special Meeting – Phyllis Bowers made a motion to accept the minutes for both meetings as presented. The motion was seconded by Jill Conner. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for March was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the January 2021 Profit & Loss Statement as presented. The motion was seconded by Debbie Loucks. Motion carried unanimously.

**Persons on the Agenda/Public Participation**

- Jason Aspito – Backyard University Adult Baseball League  
Mr. Aspito was present to request permission for the use of the Jacobus Baseball field for his team's games and practices as in previous years. Donald Wright made a motion to approve the Backyard University use of the baseball field on condition that the team helps with the upkeep of the field together with the other teams that used the facility. Motion was seconded by Jill Conner. Motion carried unanimously.
- Jared Penson – Jacobus Jackals Men's Baseball League  
Mr. Penson was present to request permission for having food truck vendors during his team's home games. This is an effort to raise funds for the team. Jeff Hammers pointed out that these vendors need to be self-contained and Sandy Sheffer reminded that the vendors will have to provide the Borough with a Certificate of Insurance. Attorney Doyle also pointed out that the vendor will need to obtain a Transient Retail Merchant permit. Donald Wright made a motion to allow the Jacobus Jackals to arrange for food truck vendors to be present at their

home games and to waive their Transient Retail Merchant Permit fee. The motion was seconded by Debbie Loucks. Motion carried unanimously.

- Chief Timothy Damon – York Area Regional Police Department (YARPD)

Chief Damon presented that overall in the coverage area of YARPD, the number of Part I crimes decreased, Part II crimes increased, number of miscellaneous calls decreased to close to 2019 numbers, number of vehicular crashes decreased by almost 200, commuting traffic decreased by 47%, however injury crashes increased. For Jacobus, the number of Part I crimes decreased by a third, Part II crimes also decreased, miscellaneous calls decreased, number of accidents decreased also. Jacobus is the only municipality in their jurisdiction that had decreases across the board. Jeff Hammers asked about the use of radar units, to which Chief Damon responded that our State does not allow local use of radars.

- Steve Overmiller, Goodwill Fire Co.

Mr. Overmiller announced that their next fund-raiser event will be a drive-through chicken barbeque on April 11<sup>th</sup>, from 11:00 a.m. to 2:00 p.m. or till they are sold-out

### **Action to be Taken**

- Amend Tax Collector's compensation

Attorney Doyle informed that the deadline to amend the Tax Collector's compensation had passed, on February 15<sup>th</sup>. Her recommendation is to revisit this issue towards the middle of the year.

### **Borough Reports**

- **Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: \*YARPD report for February 2021 – there was 52.35 police service hours, 18.95 administrative hours, with a running total of -10.09 hours; 16 response calls. \*One Fire Police request by Stewartstown's Eureka Fire and Ambulance Company for Fourth of July Fireworks event on July 3<sup>rd</sup>, Eureka Carnival from July 19<sup>th</sup> through July 24<sup>th</sup>, and The Eureka Parade on July 24<sup>th</sup> 2021. A motion was made by Donald Wright to approve Fire Police for these events. Motion was seconded by Debbie Loucks. Motion carried unanimously; \*Mtgs./Training – The Mayor reported that he had completed a FEMA training on flood preparation via Zoom, a two-day training on dirt, gravel and low volume road also via Zoom and attended the Emergency Management meeting at York Township.
- **Office Manager**
  - All elected officials were reminded again to submit their Life, AD&D enrollment form to the office. While those Council Members who elected to be enrolled are already covered, the enrollment form is critical for beneficiary designation.
  - The on-site Liquid Fuels Fund audit by the Auditor General has been successfully completed.

- Annual Borough audit has been successfully completed as performed by Hamilton & Musser, who filed the report to DCED.
  - PURTA has been completed.
  - Jacobus Community Park has been de-winterized by Stambaugh and is ready for park rental again. For sanitary reasons during this pandemic, the water fountain will remain shut-off.
  - With Council's permission, the Mayor has identified a park bench for purchase that will be dedicated to past members of the Jacobus Borough Sewer Authority for their years of service to the community.
  - Contract for groundskeeping for 2021 with Diehl's Landscaping and Lawncare has been finalized.
  - There are two reservations for the large pavilion and restrooms for the month of April. Debbie Loucks and Lance Beard volunteered to open/close.
- **Solicitor** – Attorney Doyle reminded that the annual Statement of Financial Interest forms are due May 1<sup>st</sup> 2021 to the Borough office. This form is required by the Pennsylvania State Ethics Commission.
- **Streets**
    - Hillside Street Project – Donald Wright reported that the hold-up is on Easy-Dig to provide a working schedule to our engineer at Site Design Concept in order to coordinate the work with Kinsley.
    - Meadow Street – A proposal to fix the retention basin at the bottom of Meadow Street and build-up the North wall has been received from Easy-Dig. This proposal was forwarded by Donald Wright to the Borough during the meeting and will be reviewed at the next Council Meeting.
    - Farmington Drive – Donald Wright reported that arrangements have been made to fix the inlet at the bottom of Farmington.
    - Smith Street – Debbie Loucks questioned whether there are plans on painting the curb on Smith Street. Jeff Hammers stated that a yellow curb is not enforceable without a “No Parking” sign and a traffic study will be required to install one.
- **Buildings and Grounds**

Lance Beard reported that Diehl's Landscaping and Lawncare had cleared the leaves from the Community park area and had their first mowing for the season. Mr. Beard also stated that he had acquired some big boulders that will be placed at the park to circumvent vehicles from damaging park fences. Debbie Loucks questioned if excavation affecting the walking path at the park will be repaired and returned to a normal state. Lance Beard replied that Kinsley is still working on site and will repair damages when excavation project is complete.

## **New Business**

The Mayor reported that Council President and himself had a meeting with York Water Company. The meeting covered the following:

- Lake Williams Dam project - York Water Company briefed on the replacement of the entire existing dam. And stated that there will not be a road over the new dam for anti-terrorism issues and also that the new design for the dam will not support a roadway. The projected completion date of this project is the end of 2023.
- York Water Company also announced that PennDOT will be abandoning Water Street and would like Jacobus Borough to pick up ownership of Water Street from Main Street up to the Borough line/boundary. York Water Company requested a letter from Jacobus Borough stating that the Borough agrees to take ownership and responsibility of Water Street. Before taking ownership of Water Street, Jeff Hammers would like more information from PennDOT on such a take-over. Phyllis Bowers would like Attorney Doyle to draft the letter and be involved in the process. While Donald Wright stated that PennDOT should install a turn-around point within the Borough boundaries on Water Street and repave/rebuild Water Street before the abandonment.
- York Water Company reported to the Mayor following the meeting that transite pipes in the Borough are all along Main Street, from Beck Road to Valley Road, and from Water Street to Geiselman Drive. And there are no plans currently by York Water Company to replace these transite pipes.
- York Water Company also reported that there are 41 fire hydrants in Jacobus Borough. All of the hydrants are according to the ISO standard of being within 1,000 feet of every residence within the Borough. A map of the location and number of each hydrant was provided to the Borough and it was determined that hydrant #38 is located outside of Borough boundaries, within Springfield Township. Lance Beard suggested to remove this hydrant from Borough's billing, and in it's place, adopt payment for the fire hydrant at rear of the Goodwill Fire Company. This hydrant is currently privately held and paid for by the Fire Company. A motion was made by Donald Wright to adopt the fire hydrant behind the Goodwill Fire Company. Motion was seconded by Lance Beard. Motion carried unanimously.

## **Adjournment**

A motion was made by Lance Beard to adjourn the meeting at 8:35p.m. Donald Wright seconded the motion. Motion carried unanimously.

Respectfully Submitted,

Sue Cheah  
Office Manager/Treasurer