

Jacobus Borough Council Meeting
Meeting Date: August 3rd, 2022

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:01 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer followed by the Pledge of Allegiance.

Roll Call

Present were Sandy Sheffer, Lance Beard, Mayor Greg Gruendler, Donald Wright, Jeff Hammers, Jill Conner, Phyllis Bowers, Dawn McElhiney, and Sarah Doyle, Esquire.

Minutes and Treasurer's Report

- Minutes of July Council Meeting – Phyllis Bowers made a motion to approve the July 2022 Council Minutes as presented. The motion was seconded by Donald Wright. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for July was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to approve the July 2022 Treasurer's Report as presented. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

Persons on the Agenda/Public Participation

- Jake Bahn - resident

Mr. Bahn made a video presentation to show the erosion in the front of his house at 19 Woodland Drive as caused by stormwater. The video also showed the visit to his property by Borough Engineer, Grant Anderson, and Borough Council Members, Donald Wright and Dawn McElhiney. Some parts of the video was recorded during a rain storm and Mr. Bahn showed that the majority of the rain water causing the erosion comes down from the top of Pine Street. He pointed out that the water is not coming off of the short wall by his driveway as was being told to be the case by Mr. Wright during the visit to his property. Mr. Bahn pointed out in his video that the short wall has breaks in it which lets water flow through. Mr. Bahn also reported that some parts of the eroded trench at the front of his house is as deep as 12-inches and 4-inches wide. He has temporarily placed orange traffic cones by the area to prevent walkers and bikers from stepping or riding into the trench.

In response, Borough Engineer, Mr. Anderson suggested to Mr. Bahn to stop the use of weed-killer along the short wall by his driveway as vegetation alongside the wall would serve to slow the velocity of the flow of rainwater.

Mr. Anderson then proposed a temporary fix to the problem to install a roadside swale along the lower areas of Pine Street. However, Mr. Anderson states that this would only be a “band-aid” to the problem as this would only redirect stormwater and this would mean that the rainwater will then be redirected to the property across the street on Woodland. Mr. Anderson presented a drawing of the proposed roadside swale that would be 250-feet along Pine Street, from Mr. Bahn’s property going up the hill two houses. The engineer’s estimated cost to install this roadside swale would be \$8,420. Mr. Anderson states that the ultimate fix for this stormwater issue would be to install infiltration structures on individual properties. Specifically for Mr. Bahn, Mr. Anderson is proposing an infiltration structure in his front yard, 4-feet deep. Mr. Bahn was agreeable to said solution. Attorney Doyle voiced that if Mr. Bahn is agreeable to such a structure, then the Borough will record an easement in favor of the Borough. Council President stated that the erosion needs to first be fixed to prevent further damage to the road and for the safety of pedestrian and motorists. Donald Wright made a motion to authorize Mr. Anderson to obtain phone quotes to fix the eroded areas on Pine Street and install the proposed roadside swale, and to authorize Sandy Sheffer to sign off on the contract not to exceed \$10,500 for work to proceed before the next Council Meeting. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

- Grant Anderson – Site Design Concept (SDC)

- *John’s RV – erosion mitigation report

- Mr. Anderson reported that his assessment at John’s RV on Main Street is that almost an acre of land was cleared for RV parking without proper stormwater management structures in place. Also, excessive spraying of weed-killer has areas around the property eroded away as there is no vegetation to hold the ground and stormwater now flows directly into the neighboring property at it’s rear washing away the landscaping at said property. Mr. Anderson stated that rainwater does come down Oak Lane onto John’s RV and proposed installing a rolled bituminous curb along Oak Lane to redirect water flow. However, Mr. Anderson reported that the best fix to this problem is to install an infiltration pit at the property, which he had discussed with the owner of the property who seemed to be open to said proposal. Mr. Anderson will work with Attorney Doyle to communicate with the owner of the property to proceed on the installation of the infiltration pit to solve the stormwater problem.

- *Geiselman/Greenbriar - paving

- Mr. Anderson reported that York Water Company had completed the installation of the water main on Geiselman Drive. Therefore Long’s Asphalt will now proceed with the paving of both Greenbriar and Geiselman. Both streets are scheduled to be milled on August 8th, leveling course will be laid on August 9th, wearing course will be laid on August 10th and the final restoration will be on August 12th.

- *N. Cherry Lane – paving bid

Stewart and Tate had provided SDC with all bonds necessary for the work, and a copy of its Certificate of Insurance. The Borough will issue a Notice to Proceed and work has been scheduled for late August or early September. Before work is to begin, a preconstruction meeting will be held between Mr. Anderson and the crew.

***Street Maintenance Assessment and Schedule**

A full draft of the report for Borough Street Maintenance as assessed by SDC and schedule was submitted to the Streets Committee. However, the Committee did not take action to approve the report just yet as stormwater management issues in the Borough took precedence over street maintenance at this time.

***Main Street – PennDOT resurfacing project**

Mr. Anderson reported that for this project, the signal light loops at Main/Valley/York Road had been marked by Milt and recorded by SDC.

***5 Woodland Drive – water seepage**

Mr. Anderson inspected the issue of water seeping through the road on Woodland Drive and saw that the issue is still present even after an apparent “fix” by York Water Company several months ago. Mr. Anderson had contacted the representative from York Water Company again to revisit the issue.

***MS4 waiver application**

Mr. Anderson had submitted the Borough’s MS4 Waiver Application to PA Department of Environmental Protection. He received a response that the Borough needed to include in Borough Ordinance verbiage for proper discharge or disposing of chlorinated swimming pool water. Attorney Doyle will be checking into the latest ordinance which was just adopted.

- **Steve Overmiller – Goodwill Fire Company**

***Mr. Overmiller presented that the Fire Company will be having a couple of fundraiser events – a food truck day on August 14th, pit-beef at Godfrey’s on August 20th, and raffle ticket sale.**

Mr. Overmiller reported that a contract has been signed to purchase the first new fire engine for the station since 1982. The new fire engine will not be delivered for another 25 months, at a cost of \$804,501. The Fire Company is now working with State Representative Kristin Phillips-Hill’s office to kick-start a capital campaign. Mr. Overmiller stated that the Fire Company would also like to ask for some financial assistance from the Borough. Council President stated that the Budget and Finance Committee will meet to discuss his request, and asked how much would the Fire Company be requesting. Donald Wright stated that he would like the Borough to contribute 10% of the sale price. Jeff Hammers stated that the Budget and Finance Committee should discuss the amount to contribute.

Action to be Taken

- 2022-2023 Winter Maintenance Contract – Lance Beard made a motion to authorize advertising “Invitation to Bid” for winter maintenance contract. Motion was seconded by Jeff Hammers. Motion carried unanimously.

Borough Reports

- **Mayor & Emerg. Mgmt. – Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: *YCARPD report for June 2022 – 25.26 police service hours, 22.33 administrative hours, with a running total of -155.95 hours; 7 response calls; *There were no Fire Police requests for the month; *Police Commission Report included;
- **Office Manager**
 - August park reservations – there are nine rental days for this month. Sign-up sheet was circulated for volunteers to open/close the park facilities.
 - Security system for Borough office – with rising numbers of disgruntled residents, a security system such as an electric magnetic lock door and/or a security camera was requested. A motion was made by Donald Wright to authorize Sue to obtain quotes for various options of a security system to be installed at the Borough office. The motion was seconded by Dawn McElhiney. Motion carried unanimously.
 - Water fountain at park – with the summer heat, many residents had requested for either the old water fountain to be repaired or a new one installed. Since an attempt has been made to fix the old water fountain and found to be out of the replacement part, Council decided with the option to install a new water fountain. A motion was made by Donald Wright to authorize Sue to make arrangements to purchase the water fountain unit not to exceed \$500 and installed. The motion was seconded by Lance Beard. Motion carried unanimously.
 - Courts at park – a resident had complained that the basketball and tennis courts at the park are in need of repair, particularly that the lines are faded. Lance Beard stated that he will have the lines painted.
 - Code violations – South Penn Code Consultants have not been responsive to citing code violations that were reported. Jeff Hammers concurred, stating that he had personally reached out to the Borough code officer and did not get any response. Attorney Doyle is going to explore alternatives to addressing these code violations.
- **Solicitor**

Attorney Doyle had no matters to discuss.
- **Buildings and Grounds**
 - The Jacobus Lion’s Club will be having a picnic at the park on August 25th. A motion was made by Lance Beard to waive the park rental fee for the Lion’s Club picnic. The motion was seconded by Jeff Hammers. Motion carried unanimously.
 - Lance Beard presented that downspouts are needed at the park’s large pavilion to prevent further erosion around the base of the pavilion. A motion was made

by Donald Wright to authorize Lance Beard to make arrangements for the downspouts to be purchased and installed under \$500. The motion was seconded by Jeff Hammers. Motion carried unanimously.

- Lance Beard reported that roof on dug-outs are in need of repair from storm damage. He will be obtaining quotes for the repair.

- **Correspondence**

- Sandy Sheffer read a thank you letter from the Jacobus Lions Club for the Borough's support for the BLAST event.

- **Unfinished Business**

- Mayor Greg Gruendler reported that Met-Ed is now in receipt of a list of street lights in the Borough grouped into four geographical areas and that they will be sending the Borough revised forms by the weekend for the replacement of these streetlights with LED bulbs.

Adjournment

A motion was made by Donald Wright to adjourn the meeting at 8:39 p.m. Dawn McElhiney seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Sue Cheah
Office Manager/Treasurer