

**Jacobus Borough Council Meeting
January 5th, 2022**

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:10 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer and was followed with the Pledge of Allegiance by all present.

Roll Call

Present were Sandy Sheffer, Lance Beard, Jill Conner, Jeff Hammers, Phyllis Bowers, Dawn McElhiney, Donald Wright, Solicitor Sarah Doyle and Mayor Greg Gruendler.

Minutes and Treasurer's Report

- Minutes of December Council Meeting – Phyllis Bowers made a motion to approve the December 2021 Council Minutes as presented. Motion was seconded by Lance Beard. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement was reviewed by all present. Donald Wright made a motion to approve the P&L as submitted. Motion was seconded by Phyllis Bowers. Motion carried unanimously.

Persons on the Agenda/Public Participation

- Jim Rayburn – York Road Runner
 - Mr. Rayburn was present to ask for permission for a race through Jacobus on February 8th 2022. A motion was made by Donald Wright to allow the York Road Runners to hold their race in Jacobus on February 8th. The motion was seconded by Jeff Hammers. Motion carried unanimously.
- Grant Anderson – Site Design Concept
 - 2022 Street Project - Mr. Anderson presented the bid results for the 2022 Street Project to repair/resurface Geiselman Drive and West Greenbriar Drive. Four bids were received, they were from Long's Asphalt, Shiloh Paving, Stewart and Tate, and Easy-Dig Excavating. The lowest bid was from Long's Asphalt at \$142,045.25. A motion was made by Donald Wright to award the street project work to Long's Asphalt. The motion was seconded by Jill Conner, Motion passed with Lance Beard abstaining from voting.
 - Street maintenance assessment - Mr. Anderson reported that storm water structures in the Borough that was scheduled for maintenance have been cleaned and repaired except for three, and those were at Valley Road and Nixon Drive, Circle Drive and at the Maple Street outfall.
 - N Pleasant Avenue storm water management – Mr. Anderson reported that Easy-Dig Excavating had completed their work at the corner of N. Pleasant and Smith Street. The area where rainwater used to flow through the resident's yard is now diverted such that there is "positive" drainage towards Smith Street. A motion was made by Donald Wright to pay Easy-Dig for their storm water management work. The motion was seconded by Jill Conner. Motion passed unanimously.
 - 26 Hillside Drive – Mr. Anderson reported that the 12"x12" street opening cut still needs a final restoration. Attorney Doyle reported that together with Mr. Anderson, they have reviewed and revised the Borough's Street Opening Ordinance. A motion was made by Donald Wright to approve the "Ordinance Amending Chapter 205, Street and Sidewalks, Article I, Openings and Excavations, to require certain restoration of the surface of a street when the street's wearing course is less than five years old". The motion was seconded by Lance Beard. Motion carried unanimously.

- 5 Woodland Drive – there was a report of water seeping through the pavement at this location. York Water Company had already submitted a Street Opening Permit to excavate to locate the water main.
- 23 Water Street – Mr. Anderson reported that SDC has already inspected the restoration work that was done after excavation at this site for gas line installation.
- Steve Overmiller – Goodwill Fire Co.
 - Mr. Overmiller presented the 2022 Non-Emergency Event List and the 2022 Fire Police Roster for the Fire Co.
 - Mr. Overmiller also presented that fund-raising for the Fire Co. will begin at the end of the month with a drive-through fish fry event. He also discussed about the delay in scheduling for the demo of the fire rescue tools that were purchased.

Action to be Taken

- Approve Resolution 2022-1, Fee Schedule for 2022.
Donald Wright made a motion to approve the 2022 Fee Schedule as presented. Motion was seconded by Phyllis Bowers. Motion carried unanimously.
- Re-appoint South Penn Code Consultants as the Borough Code Officer and Zoning Officer
A motion was made by Donald Wright to reappoint SPCC as the Borough Code Officer and Zoning Officer. The motion was seconded by Lance Beard. Motion was passed unanimously.

Borough Reports

- **Mayor & Emerg. Mgmt.** - Greg Gruendler presented: *YARPD report for November 2021 – there were 71.01 police service hours, 19.55 administrative hours, and -1.45 hours running total. There were 19 response calls; *Borough of Dallastown submitted their request for fire police assistance for 2022 events. A motion was made by Donald Wright to approve fire police assistance as requested by Dallastown Borough. The motion was seconded by Jill Conner. Motion carried unanimously.
- **Solicitor** – Attorney Doyle reviewed the contract from Mike Hammers for the Borough Code and Zoning Officer positions. One of the points discussed was the wishes of Mr. Hammers to be hired as Borough employee rather than a contractor. Attorney Doyle also mentioned that the Stock and Leader event “Municipal 101” will be postponed.
- **Streets** – Donald Wright presented that Ameda Drive will be on Street Project 2023.
- **Buildings and Grounds** – Lance Beard discussed the newly installed gates at the playground being in the wrong position. Mr. Beard also talked about the repairs to the damaged gate at the nature park that was sawed-off for illegal dumping of wooden pallets. A motion was made by Donald Wright to have Grant Anderson review the possibility of installing a child crossing at the Ambulance Club building to the park. The motion was seconded by Phyllis Bowers.

Adjournment

Motion was made and seconded to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

Respectfully Submitted,

Mayor Greg Gruendler