

**Jacobus Borough Council Meeting**  
**Meeting Date: July 6, 2016**

**Call to Order**

Council President Roger Coleman called the meeting to order at 7:00 p.m.

**Opening Invocation and Pledge of Allegiance**

Invocation was offered by CP Coleman and was followed with the Pledge of Allegiance led by Councilwoman Kathleen Cavanagh.

**Roll Call**

Cynthia Ferree called roll. Present were Council President Roger Coleman, Council Vice President Bill Eshenour, Council members: Jeff Hammers, Kathie Cavanagh, Sandy Sheffer, Lance Beard, Debbie Loucks; and Solicitor Sarah Doyle. Mayor Greg Gruendler was absent. Mayor Greg Gruendler arrived at approximately 7:46 p.m.

**Minutes and Treasurer's Report**

1. Minutes of June Council meeting – **Councilwoman Debbie Loucks made a motion to approve the June 1, 2016 Council meeting minutes as presented. The motion was seconded by Councilwoman Kathleen Cavanagh. Motion carried unanimously.**
2. Treasurer's Report – Cynthia Ferree presented the Treasurer's report for June 2016. **A motion was made by Councilwoman Sandy Sheffer to approve the June 2016 Treasurer's report for audit as presented. Council Vice President Bill Eshenour seconded the motion. Motion carried unanimously.**

**Persons on the Agenda/Public Participation**

- A. Donald Wright, Citizen-at-Large Streets Committee Member - Mr. Wright was present to discuss the Meadow St. (east side of York Rd.) grant application and plans with Borough Council. Donald reported the plans & grant application were presented for review and discussed at the Streets Committee mtg. on July 12<sup>th</sup>, and the app was signed by Council President Roger Coleman. Donald submitted the executed grant application five (5) days before the June 30 deadline. Upon inquiry, Donald stated it is likely the Borough has a chance to receive a grant, but it may not be until 2017. The next dates the grant apps will be considered begin July 1, 2016 and Jan. 1, 2017. The current plan for the project was discussed. If the Borough is approved for a grant, additional items may be required such as, but not limited to, engineer drawings/plans and a legal document giving the Borough access to private property to maintain swales which may be installed as part of the project. Donald also stated he currently has 130 hours in the project not including the DGLVR (Dirt, Gravel & Low-Volume Roads) certification classes.
- B. Aaron Ward, B.S.A. Troop #184 - Mr. Ward presented an Eagle Scout project he would like to perform at Jacobus Community Park. The project consisted of building three (3) new benches for around the basketball & tennis courts, painting the lines on both courts and the backstops on the basketball court. Borough Council inquired if he could build four (4) benches, removing the one that's already there, for uniformity. Aaron stated he would build four (4) benches. Aaron's project will be financed 100% by fundraising and/or in-kind donations. **Councilman Lance Beard made a motion to approve Aaron Ward's Eagle Scout project at Jacobus Community Park as presented and discussed above. The motion was seconded by Councilman Jeff Hammers. Motion carried unanimously.**
- C. Nicco Scrivani, B.S.A. Troop #17 - Mr. Scrivani was present to report his Eagle Scout project at Jacobus Community Park was complete and requested assistance in contacting businesses to raise the remaining funds needed to pay for the project; approximately \$1,038.00. Borough Council members stated their appreciation for the project Nicco performed. The tree protector rings greatly enhance the park and several compliments have already been received from the public stating the same. For the fundraising portion of Nicco's Eagle Scout project, several Council members offered personal direct assistance and suggested businesses Nicco should contact for donations. (The Borough however cannot send out letters to businesses on his behalf to solicit monetary assistance for his project.)
- D. Mary McCartin - Wellington Hills Resident - Ms. McCartin, along with other residents from the Wellington Hill neighborhood, was present to discuss 1. Rumors of a future Municipal tax increase and billing residents for curbside trash service, and 2. Stonewood Dr. Tot Lot condition and status. In regard to Item #1, a lengthy discussion was held regarding Council's discussion on the topics-to-date, the millage & valuation information posted on the white board, the effect it would have on the Borough's residents and the wishes of the residents present at the meeting. Brian Dell, Tax Collector requested, and was given, the floor. Mr. Dell clarified the purpose of, and explained, the tax information on the white board as it related to previous discussions by Borough Council, and as compared to the cost p/property for curbside refuse & recycling service. Mr. Dell gave the floor back to the Council President, and the discussion continued. The residents present at the meeting made it clear to Borough Council they would prefer to pay \$264.00 for

curbside trash service then receive a Municipal tax increase. In regard to Item #2: Ms. McCartin and residents from the Wellington Hills neighborhood expressed their frustration with the lack of action by Borough Council to reopen the Stonewood Dr. Tot Lot. The residents pointed out that mulch has not been placed on the Tot Lot for at least 3 years, and that the Borough needs to maintain the property. Borough Council explained the reason for closing the Tot Lot and the process-to-date to get it reopened; from hiring an engineering firm to come up with a plan to permanently fix stormwater issues, to waiting on the owner of the adjoining property to remove their fence from the Borough's property. Council stated until the fence is removed no work can be completed to make repairs or improvements to the Tot Lot. Council President Roger Coleman stated the Tot Lot will be discussed further under the Buildings & Grounds report later in the meeting and everyone is welcome to stay and listen to Council's discussion at that time, or however long they choose. CP Coleman moved on to the next item of business.

- E. Brian Dell, Tax Collector - Mr. Dell requested permission for Dallastown Area School District to use the Municipal Building to sit for the collection of School Property Taxes on specific dates and times. **A motion was made by Councilman Jeff Hammers to approve the use of the Municipal Building by Dallastown Area School District for the purpose of collecting School Property Tax payments as follows: Last two days of Rebate- Wednesday, September 14/2:00-5:00 p.m. & Thursday, September 15/3:00-5:00 p.m., and the last day of Face- Thursday, November 17/2:00-5:00 p.m. Council Vice President Bill Eshenour seconded the motion. Motion carried unanimously.**

#### Action to be Taken

- A. Street Committee Recommendation - Roger presented for approval a prioritized list of streets as recommended by the Streets Committee for reclamation/reconstruction projects as follows: 2017/Meadow Street (east-side of York Rd), 2018/Park Street (south-side of Smith Street), 2019/Franklin Street, 2020/S. Pleasant Avenue. **A motion was made by Councilman Lance Beard to approve the street priority list as presented. Councilman Jeff Hammers seconded the motion. Nays won. Motion did not pass.** Further discussion was held. Borough Council members questioned the list and upon inquiry, CP Coleman stated he did already send it to Columbia Gas of PA. Two particular items questioned were: What were the plans to have Phase II of N. Pleasant Avenue & Smith St. performed, and did the estimated cost of approx. \$145,000.00 include all of Park Street or just the south-side of Park Street. Discussion did not determine the answer to either question. **A roll call vote, for approval of the priority street list as presented, was called for by Councilman Jeff Hammers. Office Manager Cindy Ferree began the roll call vote with Kathie Cavanagh, who after some explanation voted 'Yes'. CP Roger Coleman continued the roll call vote as follows: Sandy Sheffer/Yes, Lance Beard/Yes, Jeff Hammers/Yes, Debbie Loucks/Nay, Bill Eshenour/Nay- Roger discussed the 'Nay' vote with Bill- Bill held his 'Nay' vote. Upon Cindy's inquiry, Roger Coleman voted 'Yes'. Vote was five (5) 'Yes', three (3) 'Nay'. Motion carried.** Streets Committee and the Finance & Budget Committee will meet on the regular Committee meeting night scheduled for Tuesday, July 12 at 7:00 p.m.
- B. 2016-2017 Winter Maintenance Contract - Office Mgr. Ferree requested permission to advertise an "Invitation to Bid" for the 2016-2017 Winter Maintenance Contract. Councilman Jeff Hammers inquired of the Office Manager if she will send packets to any particular businesses. Office Manager Ferree stated she does not send bid packets out unless a business requests one. Cindy stated it's not her job to find work for a business, it's up to the business to seek jobs. Jeff stated he realizes that but since Jacobus Borough rarely receives more than one bid, maybe it would be something to consider. Cindy stated she does not want to be put in the position of it looking as if she was showing favoritism toward any businesses. Jeff stated Borough Council would direct her to which businesses should receive packets automatically. Solicitor Sarah Doyle advised against doing so, and upon inquiry also advised against any Council member personally handing out bid packets. When discussion was exhausted, **Councilman Lance Beard made a motion to authorize Office Manager Ferree to place a Public Notice advertising an "Invitation to Bid" for Jacobus Borough's 2016-2017 Winter Maintenance Contract as legally required. The motion was seconded by Councilman Jeff Hammers. Motion carried unanimously.**

#### Borough Reports

- A. **Mayor** – Greg Gruendler presented: \*YARPD report/May 2016- 32.22 Service Hrs, 27.11 Admin Hrs., -226.70 Running Total/23 response calls as listed on "Activity Report"/Three (3) Alarm Responses- Peoples Bank on 5/28/16, 20 Maple St. on 6/4/16 and 5 United Ave. on 6/5/16; \*District Court report/May Receipts: \$108.16 for Vehicle Code Violations/\$70.53 for Local Ordinance Violations; \*Fire Police Requests- No new requests; \*Meetings-Training: Attended a meeting tonight with YCDES and York Township regarding a "Weather Readiness" program. In Fall of 2016 he will participate in a mock weather event/No Stormwater Consortium Regional Committee mtg. was held in June; \*Presented a request from Goodwill Fire Co. #1 to close N. Main St. from Valley Rd. to Meadow St. for the Labor Day Street Fair on Sept. 5,

2016, along with Smith Street and alleyways leading into N. Main St. **A motion was made by Councilman Jeff Hammers to approve as presented, Goodwill Fire Company's request to close streets for its Labor Day Street Fair event, with the closure of N. Main St. from Valley Road to Meadow Street contingent on the permit approval from the PA Dept. of Transportation. Council Vice President Bill Eshenour seconded the motion. Motion carried unanimously.**

- B. **Office Manager** – Cynthia Ferree presented: \*Park Reservations: July-August 7 sign-up Sheet & Reservation Signs on mtg room table for the Bldgs. & Grds. Committee/Off. Mgr. Ferree inquired of those who opened & closed for June through July 4 park reservations if they recommended returning the refundable security maintenance deposits (rsd) to the renters. Per the responses received all rsd's will be returned in full/May 28 Reservation- As told to her by Judy Gregory who voluntarily cleans and maintains the grounds & facilities of Jacobus Community Park, Councilwoman Sandy Sheffer reported on the condition of the park and park facilities following the May 28 reservation. Off. Mgr. Ferree stated the rsd has not yet been returned to the renter as Sandy relayed this information to the Municipal Office right after the June Council meeting. Following a brief discussion, **Councilwoman Sandy Sheffer made a motion to use the \$25.00 refundable security deposit to compensate Judy Gregory for the additional cleaning required to restore the park facilities and grounds to their proper condition. The motion was seconded by Councilman Lance Beard. Motion carried unanimously.** The renter will be notified by a formal letter from the Borough that the rsd will not be returned to them; \*LF Audit Report for Year 2014- Received from the PA Dept. of the Auditor General/No findings- Borough is in compliance for the use of its Liquid Fuels fund; \*MS4 Memo from Stock and Leader- New round of permits for MS4's (Municipal Separate Storm Sewer Systems) will become effective March 16, 2018. MS4's that have been previously waived by the PA DEP must submit a Notice of Intent to DEP by September 16, 2017. Cindy requested permission to notify an engineering firm, of Council's choice, to authorize the firm to begin the process of the permit requirements and submissions. Following a brief discussion, **a motion was made by Councilwoman Sandy Sheffer to authorize Office Manager Cynthia Ferree to notify James R. Holley & Associates, Inc. to begin the process for the submission of the "Notice of Intent" for the new general MS4 permit cycle. Councilwoman Kathie Cavanagh seconded the motion. Motion carried by majority vote;** \*RTK Training Sessions/PW RTK Requests- Off. Mgr. Ferree will be attending a "Right to Know 101" training session provided by the PA Office of Open Records on Thursday, July 14 at 3:00 p.m./Stock and Leader Letter received informing Municipalities that many of Penn Waste's municipal clients have received RTK requests from Mike Healey of Pittsburgh, PA. The requests seek contracts between Penn Waste and bid submissions. The letter addresses questions and observations received-to-date from municipalities who have received these RTK requests, and advises on the type of information that is or is not public record. Cindy stated she has not received a request, but that she always checks her response with the Borough's Solicitor Firm of Record before sending it to a requestor; \*YC 2016 Heritage Preservation Plan- The draft plan is open to the public for review and comment. The review period is for 45 days and comments must be received by August 5, 2016; \*PA DOT Winter Partnership Meeting- Scheduled for Oct. 13 from 1:00 p.m. to 3:00 p.m. at the YCDES located at Davies Drive, York; \*Water Cooler- Crystal Springs will begin charging the Borough \$3.00 p/mos. for the water cooler, effective immediately.
- C. **Emergency Mgmt.** – \*EOP/EMC- Mayor Gruendler reported: A computer program called "Previstar" is available through the State to assist in writing an EOP (Emergency Operations Plan). Greg stated if Roger would like some assistance, he will use the program to help update the Borough's plan. Greg is applying for the Borough to be approved for the National Weather Service's (NWS) "Storm Ready" program. The mock weather event he reported earlier is a requirement of this program.
- D. **BCO/Zoning Officer** – Mike Hammers absent: \*No Report
- E. **JBSA** – \*No report
- F. **Solicitor** – Sarah Doyle, Esq.: \*Reimb. engineering fees- Off. Mgr. Ferree presented an update on the status of the reimbursable engineering fees owed to Jacobus Borough by Columbia Gas of PA (CG). The fees in the amount of \$20,681.00, due by Feb. 29<sup>th</sup> on the original invoice and by June 30<sup>th</sup> on the latest invoice still have not been paid. There has been no further communication from CG since the latest correspondence was sent to CG. Also, CG has not performed the final restoration to S. Pleasant Avenue. According to the Borough's "Openings and Excavations" ordinance an overlay of the street is required. The other streets CG had street opening permits for have received a final restoration but not all are sealed and, the Borough or its designated agent, James R. Holley & Associates, Inc., were not contacted to schedule the required inspections according to the Borough's ordinance. Per Cindy's suggestion to Borough Council, **Councilwoman Debbie Loucks made a motion authorizing Stock and Leader to send a formal letter to Columbia Gas of PA on behalf of Jacobus Borough regarding this matter, which would include that the Borough will begin drawing against the Surety Bond if CG does not resolve these matters. The motion was seconded by Councilman Jeff Hammers. Motion carried unanimously.**

- G. **Finance & Budget** - \*Councilwoman Sandy Sheffer stated everything was fine in her review of the 2016 bank statements through May 31; \*Contested Invoices- James R. Holley & Associates, Inc. (JRH)/\$186.00 for 2 hours of time to provide a cost estimate for engineering services related to the Maple St. reclamation project, and 1<sup>st</sup> Capital Engineering/\$1,699.69 over the contract cost for Boundary Line Resolution & Line Staking- Off. Mgr. Ferree stated upon receipt of the above-stated invoices, she presented them to CP Roger Coleman to address with the individual firms since he was managing these projects/contracts. JRH agreed to waive the \$186.00 invoice, even though they felt there was miscommunication between Roger and the engineer. 1<sup>st</sup> Capital Engineering said they made a mistake and would send a corrected invoice eliminating the \$1,699.69 charge. Cindy reported that 1<sup>st</sup> Capital Engineering did charge the Borough an additional \$10.00 over the contract cost which, as reported by Roger, was to install stakes on the Borough's property line; Engineering services-to-date for Maple Street- Roger presented the first invoice received from C.S. Davidson, Inc. by the Municipal Office in the amount of \$2,228.56 for engineering services related to the Maple Street reclamation. Mayor Gruendler inquired if Roger had anything to compare the detail on the invoice with. Roger stated that he did.
- H. **Streets** – \*May 7 Streets Committee meeting/Priority Streets List presented & discussed in “Action To Be Taken”, and Meadow St. Grant App- Discussed in “Persons on Agenda/Public Participation”, Ltr. A; \*Columbia Gas Reimbursable Engineering Fees & outstanding street matters- Discussed in “Solicitor’s Report; \*Maple Street Bids- Council President Roger Coleman presented C.S. Davidson, Inc.’s recommendation to accept a bid, in the amount of \$51,500.00, received from Stewart & Tate for the reclamation of Maple Street. Discussion was held, including but not limited to, the specs of the project included in the bid, such as whether it covers the full street length/width, does the estimate provide a finished product- a street with the final wearing course, unlike N. Pleasant Ave. & Smith St., the project cost as approved previously by Council at a maximum of \$50,000.00, etc. Off. Mgr. Ferree noted that if Borough Council chooses to move forward with this project, she wanted to be sure Council members were aware that based on income & expenses-to-date for 2016 there are only \$13,477.41 in the budget line item, #439, for Highway Construction/Rebuilding. Expenses over that amount will need to be paid from the Borough's reserve funds. When discussion was exhausted, **a motion was made by Councilman Jeff Hammers to accept the sole bid of \$51,500.00 from Stewart & Tate for the Maple Street project, as received and recommended by C.S. Davidson, Inc., contingent on the project being performed at a maximum cost of \$50,000.00. Councilwoman Sandy Sheffer seconded the motion. Motion carried unanimously;** \*Streets Maintenance Contract- Council President Roger Coleman presented a cost estimate from Easy-Dig Excavating, Inc. for the repair and maintenance of Borough streets. The estimate of \$9,380.00 proposes the listed scope of work for road repairs and maintenance in 2016 on Borough streets that are on the street repair recommendation list dated April 1, 2015 as attached to the estimate. The scope of work would include: 1. Repairs to consist of: 1.a.- Repair of major potholes & 1.b.- Repairs of failing storm inlets, and 2. Yearly maintenance to consist of: 2.a.- Crack sealing & 2.b.- Cleaning out of inlets. Councilman Jeff Hammers stated he would like more specific detail on the work that will be performed. Councilman Beard stated Council should request Easy-Dig determine and provide specific detail for the job. Councilwoman Loucks stated the Borough has already asked, and relied on, Easy-Dig to provide more information than it should have to and that Borough Council needs to be proactive in knowing and deciding what gets done and what doesn't. At Solicitor Doyle's advice, **Councilwoman Debbie Loucks made a motion to accept and execute the cost estimate and proposal for repairs and maintenance of Borough streets, received from Easy-Dig Excavating, Inc., as presented, in the amount of \$9,380.00, with the Borough approving the work that is performed. The motion was seconded by Councilwoman Kathie Cavanagh. Motion carried by majority vote;** \*26 Church Street Stormwater- Council President Roger Coleman stated the property owner of 26 Church St. has contacted him regarding stormwater flowing on to her property. Roger stated he has reviewed the matter and he believes there is a problem with the flow of stormwater coming off of York Road & the cemetery north of Salem Lutheran Church, and also the flow once it enters Church Street. Borough Council discussed the matter including, but not limited to: options to resolve the matter and who is responsible for resolving the matter. No conclusions were determined. Roger will seek a review of the matter from an engineer.
- I. **Refuse and Recycling** – \*Recycling Bin Supply Info.- Council Vice President Bill Eshenour stated the recycling totes being provided by Penn Waste, Inc. at no charge to the Borough or its residents are scheduled to be distributed to Borough properties on July 16. Penn Waste will be staging them at the Municipal Building's lower parking lot. The totes are the property of Penn Waste, Inc. and are required to stay with the property when somebody moves out or vacates the property.
- J. **Buildings and Grounds** – \*Stonewood Drive Tot Lot- Council President Roger Coleman began the discussion by explaining that according to the land survey Roger received from 1<sup>st</sup> Capital Engineering, the terrain of the Tot Lot does not support its use. The initial plan received from 1<sup>st</sup> Capital to resolve the Tot

Lot matters was approx. \$18,000.00. A second plan the firm submitted to the Borough brought the cost down to approx. \$10,000.00. Upon Councilman Jeff Hammer's suggestion, Easy-Dig Excavating, Inc. was contacted for a solution and a cost estimate. Easy-Dig's estimate to address & resolve the Tot Lot issues is \$3,000.00 to \$4,000.00. However, Council President Roger Coleman stated no work can be performed until the neighbor on Farmington Drive removes their fence that is encroaching approx. two (2) feet onto the Borough's property. Once the fence is removed the swale which use to direct stormwater away from the Tot Lot can be reinstalled. Council President Roger Coleman spoke to the residents living at the Farmington Drive property and they have promised to remove the fence several times, but did not follow through. Councilwoman Debbie Loucks inquired if the residents are the property owner. Roger stated they are family of the property owner. Debbie stated a letter should be sent directly to the property owner, as they may not be aware of the original letter. Greg volunteered to try to personally contact the property owner. Borough Council members were in favor of personally contacting the property owner and inquired of Solicitor Doyle what the next option would be including if the Borough should remove the fence. Solicitor Doyle stated she would suggest trying to speak directly with the property owner, and that the courts don't look favorably on actions such as removing encroachments on your own property. For the next step, Stock and Leader would recommend filing a Trespass action with the YC Court of Common Pleas. Borough Council members agreed to Greg trying to contact the property owners directly, and to having Stock and Leader send another formal letter on behalf of Jacobus Borough directly to the property owners. The letter should include a copy of the original letter and state the Trespass action as the next step if the fence is not removed; \*Jacobus Community Park: Off. Mgr. Ferree presented an email received at the Municipal Office from Zach Barnes, a citizen who along with his friends, regularly use the basketball courts. The email stated a concern that the light at the court does not function properly, going off for 20 minutes or more at a time. He and his peers are requesting the lighting issue be addressed. Residents present from the Wellington Hills neighborhood then reported the dusk to dawn light at the Tot Lot stays on all of the time. At Borough Council's direction, Cindy will contact Gettle, Inc. to schedule the lighting repairs; \*Wellington Hills residents inquired of Borough Council, what is being done to address the open inlet on Valley Rd. at Nixon Drive. Discussion regarding responsibility for the inlet included that Valley Road is a State Road, and it would need to be determined if the inlet is in Springfield Township or Jacobus Borough, as that portion of Valley Road is in the township, but the residential property at the inlet is in the Borough; \*Miscellaneous- Councilman Beard reported the following: 1. The north gate on the ball diamond fence at the yellow gate can be unlocked without opening the locks, and 2. Several of the rails & posts, some or all of which were new, on the split-rail fence north of the tennis courts have been broken. Councilman Beard inquired Council what should be posted next on the community park sign. Councilwoman Kathie Cavanagh suggested posting something about the Keystone games. Councilwoman Debbie Loucks inquired about the electric at the park. When she went to open for a reservation, the electric was already on and a citizen was using it for personal use. She wanted to make sure she understood correctly that the electric is to be turned off after each reservation. The other Buildings and Grounds committee members agreed it is to be turned off between reservations. In regard to the citizen using the electric, Councilman Jeff Hammers stated it was probably the same person he found using it a few weeks before. The citizen had discontinued his use of the electric at Jeff's request; \*Municipal Building- A reminder was given to Borough Council from a citizen attending the meeting that there is a piece of siding laying on the floor behind them that blew off of the building a few weeks ago, and that as reported months ago there are other 'siding' repairs needed on the Municipal Building. Upon Councilman Beard's inquiry, it was suggested contractor Dale Wise be contacted to schedule the repairs. At Council's direction, Cindy will take care of scheduling the repairs with Dale Wise.

- K. **Community Events** - \*Councilman Beard stated everything was fine (at the BLAST).
- L. **JLS Recreation Association** – \*JLS' approved minutes and financial report were forwarded to everyone by email or meeting folder after receipt from JLS; \*No other report
- M. **Other Reports** – \*No report

#### **Unfinished Business**

- A. JLS Board Vacancy – \*No names presented

#### **New Business**

- A. No 'New Business' to discuss.

#### **Correspondence**

- A. Central Penn Business Journals
- B. Misc. Monthly, Quarterly, Annual Newsletter & Reports

**Bills**

***Councilman Jeff Hammers made a motion to approve June 2016 General Fund expenses of \$51,954.86 and July 2016 GF expenses-to-date of \$6,019.63 as presented in the Treasurer's report, and total additional GF expenses of \$1,815.00 as follows: \$1,320.00 to 1<sup>st</sup> Capital Engineering and \$25.00 to Judy Gregory, both as discussed previously in the meeting and \$470.00 to Donald Eberly for June services- invoice received today at approx. 4:00 p.m. The motion was seconded by Councilwoman Kathie Cavanagh. Motion carried unanimously.***

**Other Business**

- A. Councilman Lance Beard stated he adjusted the mowing schedule at the community park before July 4<sup>th</sup> for the BLAST event.

**Adjournment**

***Councilman Jeff Hammers made a motion to adjourn the meeting at 9:57 p.m. The motion was seconded by Councilwoman Kathie Cavanagh. Motion carried unanimously.***

Jacobus Borough Council will meet next on Wednesday, August 3, 2016 at 7:00 p.m.

Respectfully Submitted,

Cynthia M. Ferree  
Office Manager/Treasurer  
Jacobus Borough Council

\*Denotes change of subject