

Jacobus Borough Council Meeting July 6th, 2022

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:03 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer and followed with the Pledge of Allegiance.

Roll Call

Present were Sandy Sheffer, Greg Gruendler, Lance Beard, Jill Conner, Dawn McElhiney and Steve Albrandt, Esquire. Council Members Donald Wright, Phyllis Bowers, Jeff Hammers were absent.

Minutes and Treasurer's Report

- Minutes of June Council Meeting – Dawn McElhinney made a motion to approve the June 1st, 2022 Council Minutes as presented. The motion was seconded by Jill Conner. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for June was provided and reviewed by all. Lance Beard motioned to accept the statement as presented. The motion was seconded by Jill Conner. Motion carried unanimously.

Persons on the Agenda/Public Participation

- John Grim – John's RV, 257 N. Main Street
Mr. Grim presented that the water run-off at his site of business together with the run-off from the business next to his and Oak Lane are causing erosion at the rear of his property and to the resident behind him. This is evident looking at his rear fence, where water has eroded so much ground that the base of his fence post is now visible. Mr. Grim reports that he has spent about \$30,000 to date trying to mitigate stormwater from running through his property and down onto his back neighbor's yard. Council President and Vice-President were on-site to assess the situation and concur that there is a stormwater issue at this location. Mr. Grim is seeking assistance from the Borough to help prevent further damage to his property and also to the property behind his. Borough Engineer, Grant Anderson, agreed to do a site-visit and contact the affected property owners directly for further details on water flow. Lance Beard asked the Engineer to consider installing a storm drain on Oak Lane and possibly pipe out to Main Street if this is feasible.

- Robert Powell – resident
Mr. Powell is a resident at 232 Creekwood Drive, directly behind John’s RV. He concurred with Mr. Grim of the stormwater situation at his property, where landscaping and ground gets washed out with every storm.
- William Miller – resident
Mr. Miller is a resident on Ameda Drive who reported that there is a parking issue on his street where residents routinely park on both sides of the street making it difficult for large vehicles such as school buses, garbage trucks and emergency vehicles have difficulty getting through. Mr. Miller presented some photographs to Council as well demonstrating the parking situation. Council President responded that the Street Committee will meet and this issue will be addressed then.
- Jake Bahn – resident
Mr. Bahn is a resident at 19 Woodland Drive, at the corner of Woodland and Pine. Mr. Bahn reported that with this last rainstorm, stormwater had washed out alongside his property and caused ground erosion which resulted in a rut along the road at Pine and Woodland. Mr. Bahn believes that the existing berm alongside the road should be extended to solve the issue as this would redirect the flow of stormwater.
- Bill and Julia Rodgers – resident
Mr. and Mrs. Rodgers are neighbors to Mr. Bahn and concurred that ground erosion is occurring at Mr. Bahn’s property to a degree where a debris field of sand, dirt and rocks lay over a large area on Woodland down to Wildasin after rainstorms. This is a danger to motorists, especially seeing that cars often speed on Woodland. Council President stated that Easy-Dig will be sent to clean the debris on Woodland and the Mayor will discuss with the Chief Police of York County Area Regional Police for ways to deter motorists from speeding on Woodland.
- Richard Anstine – resident
Mr. Anstine was present with a concern that there are debris on George Street which poses as a hazard to him as his only mode of transportation is an electronic bike. The trees and logs by the roadside of George Street forces him to have to ride on the car lane. Council Vice-President suggested that Mr. Anstine reach out to State Representative Mike Jones with his concerns as George Street is a State road.
- BJ Giangliulio – H.A. Thomson
Mr. Giangliulio reviewed the Borough’s insurance coverage for renewal on October 1st 2022. Mr. Giangliulio reported that as of three years ago, all social members of the volunteer Fire Company are no longer covered under the worker’s comp insurance policy. Support staff such as office workers, volunteers for fundraisers, technology support, are no longer covered. To obtain coverage for support personnel, a resolution has to be made stating that support personnel will be added to the workers comp policy. The charge for

this coverage will be an additional 8% of annual premium. Alternatively, these support staff members can be covered through individual accident policies, which Mr. Giangiulio warned will be very expensive. Current workers comp policy as it stands will only cover volunteer firefighters actively in line of duty, in transit to/from site of emergency, or during training.

- Grant Anderson – Site Design Concept

- Mr. Grant stated that he will be out to visit with Mr. Grim and Mr. Bahn to assess the stormwater issues that were discussed earlier during the meeting. He will also assess the stormwater structures at the bottom of Farmington Drive as resident there, Shirley Small-Augustine, was inundated with water during this last rainstorm as well. Council Vice-President inquired whether creating a storm sewer system on Farmington would be more effective in mitigating stormwater than the infiltration system that is currently in place. Mr. Anderson will assess the situation.
- Greenbriar Street Project – Mr. Anderson reported that a Change Order was submitted by Long’s Asphalt for “modified quantities and mobilization fees” which was for the additional stone needed that was unforeseen and necessary to install the storm sewer. Mr. Anderson recommended approval of the change order and also payment of the first invoice for drainage improvements already completed on Greenbriar to Long’s Asphalt in the amount of \$16,967.44. A motion was made by Dawn McElhiney to approve the change order and payment to Long’s Asphalt as recommended by Mr. Anderson. The motion was seconded by Jill Conner. Motion carried unanimously.
- N. Cherry Lane paving – Mr. Anderson reported that only one bid was received for this project. It was from Stewart & Tate, in the amount of \$38,636. Initial phone requests for quote which Mr. Anderson received was for \$37,600 from Long’s Asphalt. A motion was made by Lance Beard to award the project to Stewart & Tate for the repaving of Cherry Lane. The motion was seconded by Jill Conner. Motion carried unanimously.
- Water main replacement project – Mr. Anderson reported that York Water Company will begin this project very soon along Main Street as PA OneCall Meetings were completed.
- Street Maintenance Assessment and Schedule – Mr. Anderson reported that all Borough streets have been inspected and assessed. A draft of the maintenance schedule for Borough streets were distributed to Council and Mr. Anderson will issue a full report for review by the Streets Committee.
- PennDot resurfacing project on Main Street – Mr. Anderson reported that PennDot had requested utility location information at Hidden Hill Farm Lane and also along Main Street, including the traffic signal light loops. Milt’s Services had marked the traffic loops and Mr. Anderson had recorded the location of these loops, however there are two sections that are still missing which Milt’s will be back to mark.

- 5 Woodland Drive – Mr. Anderson reported that there is water seeping through the pavement at this location again and he had contacted York Water Company who will be revisiting the issue.
- MS4 Waiver application – Mr. Anderson reported that the Borough’s current MS4 NPDES Permit Waiver is set to expire on January 31st 2023. Site Design Concept has prepared a renewal application and Mr. Anderson would like council’s authorization for Council President to sign the application and submit a \$500 application fee. A motion was made by Dawn McElhiney to authorize Sandy Sheffer to sign the MS4 waiver application along with the \$500 application fee. The motion was seconded by Jill Conner. Motion carried unanimously.
- Steve Overmiller – Goodwill Fire Company
Mr. Overmiller presented that their Chicken Barbeque was a sold-out event at the 4th of July BLAST. The next fundraiser that the Fire Company is planning will be a Food Truck event on August 14th 2022.
- Earl Click – Jacobus Lions Ambulance Club
Mr. Click reported that there were 118 calls for the month of June, 68 of which were for Advanced Life Support and 50 were for Basic Life Support. Of those calls, 11% were for Borough residents. There were six missed calls for the month of June. currently the Ambulance Club is operating with all part-time staff. He would like to employ seven full-time employees with benefits (medical coverage) and would like to ask for assistance from the Borough for part of the expense to provide medical coverage. Mr. Click had been researching the different insurance packages and have quotes from thirty insurance companies, ranging from \$30,000 to \$36,000 per year. In return for the contribution from the Borough, Mr. Click is proposing for the Ambulance Club to enter a contract with the Borough to provide full medical assistance to Borough residents 24/7 as a first priority. Mr. Click reported that the Ambulance Club has also hired a professional grant writer to assist with grant applications for EMS medical equipment and gear. At the same time, exploring other income revenues and increase donations to the Ambulance Club.

Action to be Taken

None at this time

Borough Reports

- **Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: *YCARPD report for May 2022 – 36.91 police service hours, 22.57 administrative hours, with a running total of -123.54 hours; 15 response calls; *Springfield Township sent a Fire Police request for Jacobus’ Labor Day Event. A motion was made by Lance Beard to approve the fire police request by Springfield Township. The motion was seconded by Dawn McElhiney. Motion carried unanimously; *The Mayor updated Council that the LED street light replacement project is almost ready to be submitted to Met-Ed.

Each light's location was matched to its respective pole number, except for four that are missing/unidentifiable. All others were divided into four groups by their geographic location, according to Met-Ed's specifications.

- **Office Manager**
 - Dallastown Area School District Tax Collector requests for sitting hours at the Borough Municipal Office on September 15th 2022 from 3:00 – 5:00 and on November 15th from 3:00 – 5:00. A motion was made by Jill Conner to approve the Dallastown Area School District Tax Collector's sitting hours at the Borough Municipal Office. The motion was seconded by Dawn McElhiney. Motion carried unanimously.
 - Multiple reports of soliciting in the Borough by "Renewal by Anderson" and a pest-control company were received. These companies did not obtain a Transient Retail Merchant Permit and are therefore reportable to the police should they be a nuisance to any resident.
 - Park rental sign-up sheet for volunteers to open/close the park for July rentals was distributed to Council.
- **Solicitor** – Attorney Albrandt presented the updated and advertised Stormwater Management Ordinance to Council President Sandy Sheffer and Mayor Greg Gruendler for their signatures.
- **Streets** – the Streets Committee will meet on Tuesday, July 12th at 7:00 p.m. as advertised to discuss the stormwater and parking issues that were presented tonight by affected residents.
- **Buildings and Grounds** – Lance Beard reported that all trash cans have been replaced by Penn Waste with clean ones. Mr. Beard also reported that the recent rain storm washed out the baseball diamond, but the baseball teams have come together to fix. A big tree branch was also down at the park which Mr. Beard removed. Both roofs of the dug-out structures will be replaced. Sandy Sheffer advised to obtain quotes for the replacement.

Adjournment

A motion was made by Dawn McElhiney to adjourn the meeting at 9:05 p.m. Jill Conner seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Sue Cheah
Office Manager/Treasurer