

Jacobus Borough Council Meeting
Meeting Date: May 1st, 2024

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:00 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer followed by the Pledge of Allegiance.

Roll Call

Present were Sandy Sheffer, Lance Beard, Solicitor Jason Sabol, Jill Conner, Phyllis Bowers, Donald Wright, and Dawn McElhiney. Mayor Greg Gruendler and Jeff Hammers were absent.

Minutes and Treasurer's Report

- Minutes of April 3rd Council Meeting – Donald Wright made a motion to approve the April Council Meeting minutes as presented. The motion was seconded by Dawn McElhiney. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement along with all bank account summaries were reviewed by all present on Council. A motion was made by Donald Wright to approve the Treasurer's Report as submitted. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

Persons on the Agenda/Public Comment

- Cody Carman, Crush Baseball – Mr. Carman was not present, however, Attorney Sabol addressed Council with regards to the Crush Baseball team. The presence of Mr. Carman was requested to clarify the name of his baseball team, as he had previously requested permission from Council for use of the baseball field under the name of Springfield Township's baseball team. However, upon presentation of his Certificate of Insurance per the contract agreement for use of the baseball field, the coverage was for a "Crush Baseball" team. Mr. Carman had explained that the same players represent both teams, with Crush Baseball being the "travelling" team. Attorney Sabol reiterated that this was solely for clarification of records for the name of the team which Council had given permission the use of Jacobus' Baseball Field.

- Tyler Anderson, Bulldogs Baseball – Mr. Anderson presented that the baseball field is in need of repairs. Last year, Easy-Dig had performed some work at the field, however, Mr. Anderson reported that the dirt that was used has washed out. Pictures of the wash-out was presented. Lance Beard stated that in previous years, the baseball teams will contact him to disk-over the dirt before start of each season. However, he had not been contacted this year. Mr. Anderson stated that he believes the issue would not be solved with just a disk-over. But is willing to try. Lance Beard questioned if Mr. Anderson is aware of the roller that was parked at the field for a few days the past week. Mr. Anderson stated that he had rented the equipment and used it on the field with his father. Sandy Sheffer stated that he should have asked permission from Council prior to renting and using any equipment on the field. Mr. Anderson proceeded to ask Council for reimbursement for the rental and delivery fee of the roller. A motion was made by Donald Wright to reimburse Mr. Anderson for the delivery and rental of the roller that was used to level the dirt at the baseball field. The motion was seconded by Jill Conner. Motion carried unanimously. Mr. Anderson then spoke on behalf of the Dallastown Cougars Baseball Team who requested for a lockbox at the shed so that their coaches will have access to the field equipment. Upon discussion with Donald Wright, it was decided that there will not be a lockbox for the coaches of the Dallastown Cougars.
- Grant Anderson, Site Design Concepts (SDC) – Mr. Anderson presented the following report:
 - 2024 Street Project, E. Greenbriar – Mr. Anderson reported that five inlet tops were replaced and three repaired on April 10th. And the street was milled and overlaid by Long’s Asphalt, the project was completed according to the bid specs on April 26th. Mr. Anderson had checked the slope of the road and the bottom of all inlets. He was satisfied with the workmanship of the project and recommends the payment of \$66,536.33 to Long’s Asphalt. A motion was made by Donald Wright to pay Long’s Asphalt for the work on E. Greenbriar in the amount of \$66,536.33. The motion was seconded by Dawn McElhinney. Motion carried by majority, with Lance Beard abstaining from the vote.
 - 5-year street schedule – Mr. Anderson prepared a proposal for street projects with estimated costs for the next five years. In 2025, Cherry Lane and Meadow Street, in 2026, E Branch and Creekwood, in 2027, Valley Drive and Meadow (East), in 2028, Water Street (East) and Maple, in 2029, Pine Street, in 2030, Eagleton. Donald Wright made a motion to obtain Easy-Dig to saw-cut and patch a pothole on

Meadow Street. The motion was seconded by Dawn McElhinney. Motion carried by majority vote with Lance Beard abstaining from the vote.

- 2024 Stormwater maintenance – Mr. Anderson compiled a list of outstanding stormwater structures to be cleaned on Farmington, Hillside and Park Street, with a subset of infiltration structures that are located in PennDOT’s Right-of-Way. Donald Wright stated that even though those structures are in PennDOT’s Right-of-Way, they are the Borough’s issue and to include them on the schedule. A motion was made by Donald Wright to authorize Mr. Anderson to obtain phone quotes to clean all the stormwater structures that are listed, including those in PennDOT’s Right-of-Way. The motion was seconded by Jill Conner. Motion carried unanimously.
- George Street gas main replacement – Mr. Anderson had confirmed with Kinsley Construction doing work for Columbia Gas, that the gas main and line replacement work in the Borough will be completed by Fourth of July. However, repaving of Main Street by PennDOT is currently projected for 2025 or 2026. Donald Wright suggested to contact Representative Kristin Phillips-Hill to get the repaving done sooner. Council President will reach out to the State Representative.
- Circle Drive stormwater management – Mr. Anderson had two proposals to mitigate the stormwater issue on Circle Drive. The first was for a 14-foot by 75-foot long structure with seepage pit that is estimated to cost between \$65,000 to \$85,000. The second proposal was to replace the existing inlet with a larger structure that would be a four-foot square, along with a level spreader that will turn runoff to a sheet flow. This second option is estimated to cost \$45,000. Donald Wright made a motion to advance with the second option and authorize Mr. Anderson to obtain a bid for the project. The motion was seconded by Dawn McElhinney. Motion carried by majority vote with Lance Beard abstaining from the vote.
- Steve Overmiller, Goodwill Fire Co. – Mr. Overmiller reported that their bingo and breakfast fundraisers are doing very well, and their Gun Bash performed better than last year’s event. The fire company is now tracking their fund-raising hours with 478-man hours for the first quarter. Donald Wright stated that it is a plus to track volunteer and training hours, where at a certain level, the fire company may be eligible for tax rebates and perhaps even a pension plan from the State. Mr. Lipinski reported that there were 28 calls in April with 112-man hours, and the new fire truck is scheduled to be delivered on December 8th 2024, and should be in service by January 2025.

- Earl Click, Jacobus Lion’s Ambulance Club – Mr. Click presented the April Report for the Ambulance Club. In April, the ambulance received 153 calls, of which 96 were for Advance Life Support (ALS) and 57 were for Basic Life Support (BLS). About 10% of these ambulance calls were for Jacobus Borough. Mr. Click also reported that the Ambulance Club is expecting delivery of their new ambulance in June and that the Ambulance Club is now officially a 501(c)3 non-profit organization.

Action to Be Take

None at this time

Borough Reports

- **Mayor & EM Reports** - *Police Report for March 2024. There were 79.90 hours for Police Service Hours, 24.36 hours for Admin Hours, in total of – 34.13 hours for the month of March. There were 15 calls in total; *Fire Police Requests – none at this time; *Suspicious activities in the Borough – Phyllis Bowers stated that lately, criminal activities have increased within the Borough and requested for an increase in police surveillance. Donald Wright and Dawn McElhinney both stated that they have seen increase in police patrols from York County Regional Police (YCRPD). He even saw State Police presence. Sandy Sheffer inquired if the number of police hours for the Borough should be increased. Donald Wright suggested to first talk to YCRPD about the steps they are taking to prevent suspicious or criminal activities so that the Borough does not exceed paid police hours. Sandy Sheffer will call.
- **Office/Manager** - *A portable toilet has been ordered to be placed at the Community Park for the summer, to be placed on the North end of the small pavilion; *May park reservations – there are seven reservations for the month, a volunteer sign-up sheet was circulated for the opening and closing of facilities on rental day; *Discussion for an increase in fee from baseball teams for use of facilities in light of cost increase for maintenance of the baseball field. In consideration also was for an increase in the key deposit for baseball teams as often, these keys are not returned to the Borough at the end of the baseball season; *Wetzel’s Cleaning Service requested for an increase in their janitorial fee for the cleaning of facilities at the park, from \$60 per cleaning to \$70 per cleaning. A motion was made by Donald Wright to approve the cleaning fee increase for Wetzel’s Cleaning Service at the park. The motion was seconded by Lance Beard. Motion carried unanimously.

- **Solicitor** – Attorney Sabol presented the amendment to the yard sale ordinance, increasing the frequency of permitted yard sales to one per quarter, per household. A motion was made by Donald Wright to approve the amendment to the Borough’s yard sale ordinance. The motion was seconded by Dawn McElhinney. Motion carried unanimously.
- **Streets Committee** – no report at this time.
- **Buildings and Grounds Committee** - *Lance Beard reported that the Dallastown Chapter of the National Honor Society has finished painting the internal walls of both the bathrooms and kitchen at the park; *the fan/light system in the women’s bathroom has also been replaced. It was remaining in the on position frequently; *a tree fell on the land by the retention pond, Diehl’s Landscaping will be evaluating to see if it needs to be removed.

New Business

Donald Wright stated for Council members to be considering the abandonment of Meadow (behind Smith Village) and Water (East) Streets. This will be discussed at the next meeting.

Adjournment

Donald Wright made a motion to adjourn the meeting at 8:20 p.m. The motion was seconded by Phyllis Bowers. Motion carried unanimously.

Respectfully submitted by,
Sue Cheah