

Jacobus Borough Council Meeting
Meeting Date: November 1st, 2023

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:00 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer followed by the Pledge of Allegiance.

Roll Call

Present were Sandy Sheffer, Lance Beard, Donald Wright, Jill Conner, Jeff Hammers, Dawn McElhiney and Sarah Doyle, Esquire. Mayor Greg Gruendler and Phyllis Bowers were absent.

Minutes and Treasurer's Report

- Minutes of October Council Meeting – Donald Wright made a motion to accept the October 4th, 2023 Council Meeting minutes as presented. The motion was seconded by Dawn McElhiney. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for October was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the October 2023 Profit & Loss Statement and bank balance as presented. The motion was seconded by Jill Conner. Motion carried unanimously.

Action to be Taken

- A motion was made by Jeff Hammers to advertise the proposed 2024 General Fund Budget for public review. The motion was seconded by Jill Conner. Motion carried unanimously.

Persons on the Agenda/Public Participation

- Riley Linsenbigler – resident of Springfield Township
Ms. Linsenbigler was present to request permission to use the Jacobus Community Park for a fundraiser on April 20th 2024. She proposed a truck show with at least three dump trucks with vendors and food trucks present. All proceeds will be donated to the Fire Company. The sponsor for this event will be the Stoner Auction House in Glen Rock, who will be holder of the insurance that will cover this event. Attorney Doyle voiced that she will gather more information from Ms. Linsenbigler to

- draw a short agreement for the event that will indemnify the Borough of liabilities and informed Ms. Linsenbiger that the insurance will have to name the Borough as “additionally insured” for the said event.
- Earl Click – Jacobus Lions’ Ambulance Club
Mr. Click reported that there is a crisis in Pennsylvania in funding for emergency services. As such, he had been working with Springfield Township for the past two years to secure more funding and was successful in that Springfield Township will be implementing “emergency service tax” which will benefit both the ambulance and fire company. According to Mr. Click, York Township already has in place such a tax item for their residents and would like for the Borough to consider adopting an emergency service tax as well. For the month of October, there were 148 total calls to the ambulance, of which 86 were for Advance Life Support and 62 were for Basic Life Support. Eight of the calls were local to the Borough. There were 12 missed calls for the month.
 - Grant Anderson – Site Design Concepts (SDC)
Wellington Hills microsurfacing – Mr. Anderson reported that on October 11th – 13th, Stewart & Tate performed the microsurfacing project on the streets of Wellington Hills, which included Stonewood, Woodland and Farmington Drives. A polypatch crack sealing was installed then two applications of microsurfacing was done. The asphalt emulsion was spread on in 11-foot passes. There had been some resident complaints which Mr. Anderson had personally addressed. The complaints were mainly of the seemingly rough surface of the material, which Mr. Anderson assured will “smooth out” over time with weather and traffic wear. Mr. Anderson also reported that there are a couple of areas where tire marks are visible from vehicles driving on the surface before it was dry. Again, Mr. Anderson assured that these marks will also smooth out over time with heat and traffic. An invoice for this project was received in the amount of \$88,800.00, which was \$3,200.00 below the bid price. Mr. Anderson recommended issuing payment to Stewart & Tate for the work completed. A motion was made by Donald Wright to approve payment to Stewart & Tate in the amount of \$88,800.00 for the microsurfacing work in Wellington Hills. The motion was seconded by Dawn McElhiney. Motion carried unanimously.
Circle Drive – Mr. Anderson reported that he had talked to Pastor Jennifer Zack from Christ Church of Jacobus about cooperating with the Borough on water mitigation from Circle Drive down through the

- church's land on Water Street. Pastor Jennifer will be discussing the project at the next council meeting on November 6th 2023.
- **Steve Overmiller – Goodwill Fire Company**
Mr. Overmiller presented the following planned fund-raisers for the Fire Company – 1)Christmastime in Loganville on November 18th;
2)Breakfast buffet on November 19th; and 3)Bingo on December 2nd.

Borough Reports

- **Mayor & Emerg. Mgmt.**
Mayor Greg Gruendler was absent, Sue presented on his behalf:
*YCRPD report for September 2023 – 50.16 police service hours, 33.53 administrative hours, with a running total of -92.94 hours; 23 response calls; *No Fire Police requests; *September Police Commission Report distributed to all present.
- **Office Manager**
 - Diehl's Landscaping has been contacted for a quote to trim trees at the park before the winter season and also to patch the bald spots in front of the large pavilion.
 - A motion was made by Donald Wright to appoint John Miller Jr. of MPL Law as the attorney on record for the Borough Zoning Hearing Board. The motion was seconded by Lance Beard. Motion carried unanimously.
 - Miller Home Climate Control LLC has been contacted to winterize the park facilities. They are scheduled to perform the work on November 3rd.
 - Knapers Stop and Go has been scheduled to pick up their portable toilet unit from the park on November 2nd.
- **Solicitor** –Attorney Doyle introduced Attorney Jason Sabol who will be attending Borough meetings in her place in the Spring.
- **Finance & Budget Committee** – a copy of the proposed 2024 General Fund and Liquid Fuel Budgets were distributed to all Council Members. A motion was made by Dawn McElhiney to accept the proposed 2023 General Fund and Liquid Fuel Budgets as presented. The motion was seconded by Jill Conner. Motion carried unanimously.
- **Streets** – Easy-Dig had quoted to extend the walkway to the curb for two houses on Wildasin at \$190 per house. A motion was made by Donald

Wright to approve the work up to \$200 per house by Easy-Dig. The motion was seconded by Dawn McElhiney. Motion carried with Jill Conner abstaining.

- **Buildings and Grounds**

- Lance Beard reported that he had arranged for Ed Lehman to hang the two large picture frames at the Borough Municipal Building.
- Mr. Beard also reported that he intends to fix the post that is sagging at the small pavilion and bolt the commemorative bench to the concrete floor in the large pavilion.
- Mr. Beard also reported that he will arrange with York Township for their bucket truck to put up the flag at the Borough building.

New Business

None at this time.

Adjournment

A motion was made by Donald Wright to adjourn the meeting at 7:56 p.m. Jeff Hammers seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Sue Cheah
Office Manager/Treasurer