

Jacobus Borough Council Meeting
Meeting Date: October 4th, 2023

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:00 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer followed by the Pledge of Allegiance.

Roll Call

Present were Sandy Sheffer, Lance Beard, Greg Gruendler, Donald Wright, Jill Conner, Dawn McElhinney, and Sarah Doyle, Esquire. Jeff Hammers and Phyllis Bowers were absent.

Minutes and Treasurer's Report

- Minutes of September Council Meeting – Donald Wright made a motion to accept the September 6th, 2023 Council Meeting minutes as written. The motion was seconded by Dawn McElhinney. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for September was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the September 2023 Treasurer's Report as presented. The motion was seconded by Lance Beard. Motion carried unanimously.

Persons on the Agenda/Public Participation

- Rob Rothermel, resident
Mr. Rothermel was present to seek permission to fly remote control planes at the Jacobus Baseball Field between the hours of 6:30 a.m. and 7:30 p.m. Said resident brought the planes to demonstrate that the engines do not make a loud noise, nor are they heavy. The resident already has permission from Springfield and York Townships to fly his planes in their areas. Lance Beard stated that considering the lightness of the planes, there should not be a problem to fly them at the baseball field. Donald Wright stated that there are no rules against flying such planes in the Borough, and therefore no permission was necessary.
- Grant Anderson, Site Design Concepts (SDC)
*Stormwater Management Site Plan for John's RV on Main Street is still on hold. However, Mr. Anderson did meet with the owner who stated

that he had been having health issues but will be meeting with his bank in the coming week to discuss posting a “Financial Guarantee”. Mr. Grimm’s intent is to complete this project this winter season during the slow season of his business.

*N. Main Street traffic study identified areas where the curb needed to be painted to depict “No Parking”. Mr. Anderson reported that the curb footage remaining to be painted would cost far less than the mobilization fee which D.E. Gemmill would charge. Sandy Sheffer suggested to finish the painting next year after Main Street is repaved as had been scheduled.

*Microsurfacing of streets in Wellington Hills have been scheduled by Stewart & Tate for the first week of October. Letters to residents to clear vegetation off of curbside had been sent out and a staging area has been organized with Lance Beard.

*Signal light timing failure has been determined to be caused by two damaged loops. Mr. Anderson reported that Atlantic Transportation Systems (ATS) contacted Kinsley Construction who had damaged the loops during excavation work on Main Street and Kinsley requested for ATS to perform the repair, currently scheduled for mid-October.

*Mr. Anderson presented two options to remediate persistent drainage issues on Circle Drive. The first option would be to install an outlet pipe exiting into the pond within Lance Beard’s property. Mr. Beard was not agreeable to said option. The second proposed option was to reconstruct the existing seepage pit along with a monthly maintenance plan. Upon further discussion, it was agreed that Mr. Anderson, Donald Wright and Lance Beard will walk the area of concern to determine the best solution.

- Steve Overmiller, Goodwill Fire Co. #1
Mr. Overmiller reported that the Fire Company will be holding its regular Bingo night on Saturday, October 7th and Breakfast Buffet on October 15th. Trick-or-treat has also been planned for October 31st at the firehouse.
- Earl Click, Jacobus Lions’ Ambulance Club
Mr. Click reported that last month, there were 86 Advanced Life Support (ALS) and 69 Basic Life Support (BLS) calls, with one clinical safe. Currently, the Ambulance Club is functioning with one ambulance as the other ambulance is undergoing maintenance repairs and upgrades.
- Richard Anstine – resident
Mr. Anstine was present with a concern of the uneven asphalt on Main Street, particularly since he rides an e-bike as his primary mode of

transportation. Lance Beard informed him that Main Street will be resurfaced next year.

Action To Be Taken

- A motion was made by Dawn McElhiney to approve the resolution to extend the term of the amended and restated intergovernmental cooperation agreement for the implementation of the York County regional Chesapeake Bay pollution reduction plan. The motion was seconded by Jill Conner. Motion carried unanimously.
- Two sealed Refuse Contract bids were received and reviewed. They were from Republic Waste Management and Penn Waste Inc. and opened by Attorney Doyle. Upon review, Penn Waste Inc. came in as the lower bidder. The new contract will begin April 1st 2024. A motion was made by Donald Wright to approve the refuse contract with alternate bid of a low volume option with Penn Waste Inc. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

Borough Reports

- **Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: *YCRPD report for August 2023 – 57.93 police service hours, 36.3 administrative hours, with a running total of -96.64 hours; 16 response calls; *Trick or Treat will be on October 31st from 6 to 8 p.m, with Fire Police coverage; *Mayor briefed on the Police Chief’s report that two of the police vehicles will be upfitted with a donation from Apple Chevrolet to help cover part of the cost.
- **Office Manager**
 - October park reservations – there is only one rental for this month. Sign-up sheet was circulated for a volunteer to open/close the park facilities.
 - Winterize park facilities – Donald Wright made a motion to have the park facilities winterized after the last rental of the month. Motion was seconded by Lance Beard. Motion carried unanimously.
 - Local Highway Finance Report – the Local Highway Finance Report was submitted for PennDOT’s data collection on road usage, maintenance and repairs.
 - Foreign Fire Insurance Premium – the Foreign Fire Insurance Premium tax fund was received from the Auditor General in the amounts of \$10,668.59. This amount was given in the entirety to the Goodwill Fire Company Relief Fund.

- Generator backup for the traffic light on Main Street – Lance Beard proposed purchasing a generator so that there will be a backup power supply for the traffic light should the electric be down for an extended period of time, over the time backup battery supply will last. Donald Wright requested for some quotes for the generators.
- Porta potty for Halloween – Halloween’s trunk & treat and trick-or-treat will take place at the Community Park. Lance Beard recommended that the porta potty be kept at the park till after Halloween for the trick-or-treaters.
- All thrash cans that were at the park have now been removed by Penn Waste. This is in preparation for cleaning of the shed at the park as there is an infestation of squirrels in the shed. Donald Wright mentioned that perhaps the new carry-in/carry-out system is not working at the park as there have been multiple complaints of thrash.
- **Finance and Budget**
Budget Committee meetings have been scheduled for October 10th and 24th at 7:00 p.m.
- **Streets**
Donald Wright mentioned that street projects next year will cover Greenbriar and South Pleasant.
- **Buildings and Grounds**
 - Lance Beard reported that the replacement part for the old water fountain has arrived and he will work with the plumber to install a shut-off valve before installing the new part.
 - Lance Beard would like to trim some trees at the park before winter. Donald Wright asks to obtain some quotes for the work.
 - Earl Click requested for some sign to be installed at the park to indicate parking for events so that guests do not park at the ambulance club lot. Donald Wright responded to the request with “will think about it”.

Adjournment

A motion was made by Dawn McElhiney to adjourn the meeting at 8:15 p.m. Jill Conner seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Sue Cheah
Office Manager/Treasurer