

Jacobus Borough Council Meeting
Meeting Date: September 7th, 2022

Call to Order

Council President Sandy Sheffer called the meeting to order at 7:01 p.m.

Opening Invocation and Pledge of Allegiance

Invocation was offered by Council President Sandy Sheffer and was followed by the Pledge of Allegiance to the Flag.

Roll Call

Present were Sandy Sheffer, Lance Beard, Donald Wright, Jeff Hammers, Jill Conner, Phyllis Bowers, Dawn McElhinney, Mayor Greg Gruendler and Solicitor Devon Schoonover.

Minutes and Treasurer's Report

- Minutes of August Council Meeting – Donald Wright made a motion to approve the August 3rd, 2022 Council Meeting minutes as written. The motion was seconded by Dawn McElhinney. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement for August was provided and reviewed by all. Included in the report was a statement of current balance in all bank accounts. A motion was made by Donald Wright to accept the August 2022 Profit & Loss Statement as presented. The motion was seconded by Jill Conner. Motion carried unanimously.

Persons on the Agenda/Public Participation

- Earl Click – Jacobus Lions' Ambulance Club
 - Mr. Click presented a report for August where the Ambulance Club received 133 calls, where 68 of which were for Advanced Life Support and 65 were for Basic Life Support. There were 19 calls missed as personnel were dispatched to another emergency at the time of call. For all the emergency responses, 8% were local to Jacobus. Mr. Click also reported that the Ambulance Club was given an award by the Federation for a life saved on Reynolds Mill Road. The paramedic in charge at the location was Mr. Click, and he commended the Fire Department well for assisting in that response.
- Grant Anderson – Site Design Concept
 - Geiselman/Greenbriar Drive – Mr. Anderson reported that Long's Asphalt had completed profile milling and overlay for both streets. The roads were milled on August 8th, base course applied on August 9th with wearing course applied on the 10th and stabilized on the 17th. Mr. Anderson submitted an inspection report to the Council and reported that all work had been completed in

accordance with the bid specifications. The total costs were outlined in the Payment Tabulation distributed to Council, with Greenbriar costing \$88,116.88 and Geiselman costing \$40,060.61. York Water Company will reimburse the Borough with their previously agreed upon price. A motion was made by Donald Wright to pay the invoices as submitted. The motion was seconded by Dawn McElhinney. Motion carried unanimously.

- Pine Street/Woodland Drive – Mr. Anderson presented an erosion mitigation report for the area at the corner of Pine and Woodland. The area was surveyed, and a 50-foot right-of-way was located. Mr. Anderson proposed a 10'x40'x4' seepage pit to be installed at the property at the corner of Pine/Woodland. However, property owner is not in agreement with the proposal. The next-door neighbor is agreeable to have the structure in her yard. More discussions will be necessary to proceed. Meanwhile, Mr. Anderson obtained a quote from Long's Asphalt to fix the eroded roadway for \$11,700. A motion was made by Donald Wright to authorize Mr. Anderson to obtain more quotes to fix the eroded part of Pine Street and to give the job to a proposed quote under \$11,800. The motion was seconded by Dawn McElhinney. Motion carried unanimously.
- N. Cherry Lane – Mr. Anderson reported that he had a preconstruction meeting on August 18th with representatives from Stewart & Tate and walked the site of N. Cherry Lane for the paving project. This work is now scheduled for mid-September. Lance Beard pointed out that Mr. Anderson has to convey to the project manager that the grading has to ensure that rainwater flows to the field behind the municipal building. N. Pleasant Avenue will be milled to create a positive drainage at the same time as work for Cherry Lane.
- Street Maintenance Assessment and Schedule – Mr. Anderson reported that a full draft of the street maintenance report and schedule has been issued for review by the Streets Committee.
- Main Street – Mr. Anderson reported that he had discussed with Milt regarding the conduit route at the junction of Valley and Main for the PennDOT resurfacing project.
- 5 Woodland Drive – Mr. Anderson reported that there is now more water seeping through the pavement at this location. He has contacted Zach Blake from York Water Company who will be revisiting the issue.
- Storm sewer maintenance – this item is still pending completion by Easy-Dig.
- Steve Overmiller – Goodwill Fire Co.
 - Mr. Overmiller reported that the Labor Day Event at the park was a success. In spite of the overcast weather, 60 cars participated in the car show. The Fire Company will be planning on having four food truck events next year, possibly bringing in bounce houses for these events. For this month, there will a cash bingo on the 24th, and a chicken barbeque and bingo planned for October.

Action to be Taken

Winter Maintenance Contract – One sealed bid was received and opened by Sandy Sheffer. The bid was submitted by Easy-Dig Excavating, Inc. for the estimated amount of \$67,005.00. A motion was made by Jeff Hammers to grant the Winter Maintenance contract to Easy-Dig for \$67,005. Donald Wright seconded the motion. Motion carried, with Lance Beard abstaining.

Borough Reports

- **Mayor & Emerg. Mgmt.** – Mayor Greg Gruendler presented: *YCARPD report for July 2022 – 70.06 police service hours, 29.15 administrative hours, with a running total of -156.75 hours; 18 response calls; *There were no Fire Police requests for the month; *Police Commission Report included; *The Mayor discussed about the possibility of installing a pedestrian crosswalk by the ambulance building for the children of the apartment complex to safely cross Main Street to go to school or the park. Since this location adjoins Springfield Township, he will be discussing this with them as well as the Borough Engineer; *The Mayor also presented the resume of Sofia Villani to be considered for the Junior Council Person position. Donald Wright made a motion to accept the application for Junior Council Person pending notification to Dallastown Area High School counselor. Motion was seconded by Lance Beard. Motion carried unanimously.
- **Office Manager**
 - September park reservations – there are two rental days for this month. Sign-up sheet was circulated for volunteers to open/close the park facilities.
 - Planning Commission Meeting for 0 Church Street apartments is set for September 19th 2022 at 7:00 p.m. All plans for Land Development and Subdivision have been submitted by Zarina Properties and undergoing the review process by York County Planning Commission, CS Davidson’s John Klinedinst, and South Penn Code Consultant’s Keith Hunnings.
 - Springfield Township communicated an amendment to their map where Dogwood Road in their Township will be abandoned. It is a roadway owned by Adhesive Research.
 - SPCA’s annual agreement is currently due for renewal. The fee for 2023 will remain the same at \$948.63. However, a fee increase of \$354 has been communicated beginning with 2024’s annual agreement.
 - Proposing for a carry-in/carry-out policy at the park due to the responsibility of weekly garbage removal falling on the same council member. The proposed plan is to notify any renters of this rule through the application papers, posting signs of this policy at the park, and removing majority of the thrash bins currently at the park. A motion was made by Donald Wright to implement the proposed carry-in/carry-out policy. The motion was seconded by Jeff Hammers. Motion carried unanimously.
- **Solicitor** - Attorney Schoonover briefed Council on the Resolution for Act 57 which addresses the change in the Local Tax Collection Law. The change requires tax collectors to waive additional charges for real estate taxes so long as the delinquent

tax payer complies with the Act 57's requirements. The resolution was adopted and signed by Council President Sandy Sheffer.

- **Streets** – Donald Wright will be inspecting & listing Borough streets for cracks and minor repairs before winter. Said list will be communicated to Grant Anderson to organize the repairs.
- **Buildings and Grounds**
 - The airplane springy toy has been installed at the playground on Cherry Lane. Volunteers dug the hole, poured the concrete, spray painted the toy and installed. The chipmunk springy toy is still being worked on, though the hole has been dug and concrete poured.
 - Downspouts for the main pavilion at the park has been purchased and will be installed within the week.

New Business – Trunk or Treat at the park will be held on October 31st. A motion was made by Donald Wright to approve the Halloween Trunk or Treat at the park on October 31st. The motion was seconded by Jeff Hammers. Motion carried unanimously.

Bills – current and up-to-date.

Adjournment

A motion was made by Donald Wright to adjourn the meeting at 8:32 p.m. Jeff Hammers seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Sue Cheah
Office Manager/Treasurer