Jacobus Borough Council Meeting
Meeting Date: May 7th, 2025

Call to Order
Council President Sandy Sheffer called the meeting to order at 7:00 p.m.

Opening Invocation and Pledge of Allegiance
Invocation was offered by Council President Sandy Sheffer followed by the Pledge of Allegiance.

Roll Call
Present were Sandy Sheffer, Solicitor Jason Sabol, Jill Conner, Phyllis Bowers, Jeff Hammers, and Dawn McElhiney. Mayor Lance Beard, Donald Wright and Bill Rodgers were absent.

Minutes and Treasurer's Report
- Minutes of April 2nd Council Meeting – Dawn McElhiney made a motion to approve the April Council Meeting minutes as presented. The motion was seconded by Jill Conner. Motion carried unanimously.
- Treasurer's Report – Profit & Loss Statement along with all bank account summaries were reviewed by all present on Council. A motion was made by Jeff Hammers to approve the Treasurer's Report as submitted. The motion was seconded by Dawn McElhiney. Motion carried unanimously. Jeff Hammers mentioned that years ago, council meetings would often last till 10 or 11:00 p.m. and was thinking why meetings are now shorter. The one area he thought – "shouldn't we be more detailed on spendings?" Dawn McElhiney stated that she does not disagree with that. Sandy Sheffer stated that the Treasurer's Report does itemize the monthly spending. Jeff Hammers motioned to add to the monthly Treasurer's Report a list of bills paid for the month excluding utility bills and wage paid, with a column for percentage of budget spent. Motion was seconded by Jill Conner. Motion carried unanimously.

Persons on the Agenda/Public Comment
- Jordan Shenk, Site Design Concepts (SDC) – Mr. Shenk presented the following report:
    - Circle Drive – Mr. Shenk did not have an update for the cleaning of the inlet on Circle Drive. Dawn McElhiney stated that she did not think Easy-Dig had it cleaned in April and that it should be done soon

before debris overflows the inlet. Mr. Shenk will be in touch with Easy-Dig to get the inlet cleaned.
    - Meadow Street drainage repairs – Mr. Shenk stated that Columbia Gas had projected for the main on Meadow Street to be moved by May 31st. However work had not started and there are no further updates from Columbia Gas.
    - Water Street – Mr. Shenk stated that Columbia Gas had started replacing the gas line on Water Street and that he had been to the work site to measure and take pictures of the trench. He is working on a report of the data he had compiled to present to Council for a decision on a full-depth reclamation or not for Water Street.
- Steve Overmiller, Goodwill Fire Co. – Mr. Overmiller reported that their bingo and breakfast fundraisers are doing very well. Unfortunately, they had to cancel the fire truck dedication event that was planned as the truck will not be ready. For the month of April, Mr. Overmiller reported that there were 21 calls responded, with 567.91-man hours year-to-date in running calls. In April, the fire company had two fundraisers, which amounts to 164.75 hours spent in fundraising.
- Al Diehl, Jacobus Lion's Ambulance Club – Mr. Diehl presented the April Report for the Ambulance Club. In April, the ambulance responded to 114 calls, of which 10 calls were within Jacobus Borough.

Action to Be Taken

None at this time

Borough Reports

- **Mayor & EM Reports** – Mayor Beard was absent, Sue presented the following; *Police Report for March 2025. There were 51.38 hours for Police Service Hours, 27.11 hours for Admin Hours, in total of – 2.59 hours for the month of March. There were 14 calls in total; *Fire Police Requests:
    - For New Freedom Borough in which the Rose Fire Company Fire Police may participate are New Freedom July 4th Parade, New Freedom Lions Club Carnival, New Freedom Festival, New Freedom Christmas Tree Lighting & Parade, New Freedom December Parade, New Freedom December Santa Rides, Funerals and Memorial Services in New Freedom, Shrewsbury Carnival including Fireworks, Glen Rock Christmas Eve Carolers Event, Southern Regional Police Department National Night Out, Stewartstown Borough Carnival, Stewartstown Borough Fireworks, Stewartstown Borough Parade, Jefferson Borough Carnival, Fawn Grove, Borough Old Tyme Days,

Fawn Grove Borough Annual Fire Muster, Fawn Grove Borough Christmas in the Grove, Kennard Dale High School Graduation, Great American Train Robbery Dinner and Dance, Red Lion Borough Memorial Day Parade, Red Lion Street Fair, Red Lion Halloween Parade, Red Lion New Year's Eve Celebration, Dallastown Borough Memorial Day Parade, Dallastown Area High School Graduation, Dallastown Borough Gun Raffle, Building Bridges for Brianna, National Night Out, Dallastown Recreational Carnival, Dallastown Halloween Parade, Christmas in Dallastown, Dallastown Tree Lighting and Wildcat 10K Run;

- For Shrewsbury Borough, the Annual Firemen's Carnival June 23rd through June 28th, with fireworks on June 27th, rain date June 28th, and the 1st Annual Shrewsbury Parade on June 28th.
- For Springfield Township, the July 4th BLAST on July 4th, rain date July 5th.

A motion was made by Phyllis Bowers to approve all the fire police requests as stated. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

- **Office/Manager** - *Merger of Traditions Bank with ACNB – ACNB brought to our attention that the Borough has a dormant account which currently holds $35,004.69. A motion was made by Jeff Hammers to transfer that amount into the "Public Funds" account to consolidate. The motion was seconded by Jill Conner. Motion carried unanimously; *A Zoning Hearing has been scheduled for May 22nd at 6:00 p.m with regards to the "boarding houses" on Main Street. The applicant, Mr. Tom Caltagirone, was present to discuss. He stated that he is applying for an exemption, as he believes his use of the properties at 209 N Main Street and 107 N Main Street, does not meet the definition of a boarding house. He is simply providing free housing for interns who are training at his company, Aptagen, LLC. He believes he is adding value to the community as his company is the only biotech company in South Central Pennsylvania. Phyllis Bowers questioned if granting this exemption would open up more boarding houses in the whole community. Jeff Hammers stated that Mr. Caltagirone essentially has a commercial establishment now with those boarding houses and would have to abide to ten-times more building code rules and regulations than a single-family residential unit. Additionally, the zoning where these properties are would have to be changed. Mr. Caltagirone reiterated that he does not collect rent from these interns. He did recently rent out rooms to York College and Penn State students because he had some vacancies. However, when he received the violation letter from

Borough Code Officer, he evicted the students. Mr. Caltagirone stated that he loses money giving free housing to these interns. Jill Conner asks "then what is the benefit to you?", to which Mr. Caltagirone stated that he attracts the best and brightest students. Phyllis Bowers requested an input from Attorney Sabol, who stated that the Zoning Hearing Board is a separate entity who will hear this application with due process. Mr. Caltagirone stated that he will be represented by Attorney Evan Gabel from CGA Law; *Speed reader/display for Woodland Drive – three quotes were obtained for solar powered "speed display sign". They were $2,915 each (price based on purchasing two) from TreeTop Products, $9,970 for two from Atlantic Transportation Systems, and $7,100 for two from Elan City. Installation not included in all quotes. Jeff Hammers stated that some see these signs as a challenge for how fast they can go. Dawn McElhiney stated that it is usually the school buses who speed. And Attorney Sabol stated that from the police's perspective, there is not a speeding issue on Woodland, and a traffic study is not going to support a speed bump. A member of the audience stated that putting up these speed readers would just be comparable to throwing money away. Phyllis Bowers agreed that these speed readers are too expensive for something that probably won't be effective; *A portable toilet has been ordered to be placed at the Community Park for the summer, to be placed on the North end of the small pavilion; *May park reservations – there was only one reservation for the month, a volunteer sign-up sheet was circulated for the opening and closing of park facilities on rental day; *Dallastown Area Intermediate School (DAIS) had requested permission for their volunteers to park at the borough park during their annual Fun Day on May 30th from 8:00 a.m through 3:00 p.m. They have been informed that parking at the park is only permitted on said day should the ground not be wet. A motion was made by Phyllis Bowers to approve the DAIS volunteers to park their vehicles at the borough park on May 30th during their annual Fun Day. The motion was seconded by Jeff Hammers. Motion carried unanimously; *The security camera at the park which detects the digital sign board has been out-of-order due to damage from squirrels. The security monitoring company, Crime Intervention Alarm Systems (CIA) quoted $13,000 to replace the camera. All on council agreed that the price is too high for replacement and suggested for Sue to check on other options.

- **Solicitor –** Attorney Sabol stated that currently, work on Meadow Street was awarded to Easy-Dig Excavating and the contract was for the work to be completed by June 1st 2025. However, per the Borough Engineer, moving of the gas main on Meadow Street has not even been scheduled by Columbia Gas for work to begin by Easy-Dig. Therefore, Attorney Sabol proposed an

amendment to extend the contract with Easy-Dig till September 1st 2025. A motion was made by Phyllis Bowers to extend the Meadow Street contract with Easy-Dig till September 1st 2025. The motion was seconded by Dawn McElhiney. Motion carried unanimously.

- **Streets Committee** – no report at this time.
- **Buildings and Grounds Committee** - *Sandy Sheffer stated that the mower for the ball field will be sent for its annual servicing.

Council Comments

Jeff Hammers stated that there are houses where residents are storing belongings outside of the house, creating an eye-sore and asked Attorney Sabol what can be done. Attorney Sabol suggested to have the Borough Code Officer inspect said property or properties because it depends on what he finds, would be the violation to cite. Mr. Hammers also stated that he has a box of historical materials pertaining to Jacobus that he would like to donate to the Borough.

Adjournment

Dawn McElhiney made a motion to adjourn the meeting at 8:03 p.m. The motion was seconded by Jill Conner. Motion carried unanimously.

Respectfully submitted by,
Sue Cheah